

**Lancashire County Council**

**Employment Committee**

**Minutes of the Meeting held on Wednesday, 7th September, 2022 at 1.00 pm in  
Committee Room 'C' - The Duke of Lancaster Room, County Hall, Preston**

**Present:**

County Councillor Phillippa Williamson (Chair)

**County Councillors**

A Vincent  
A Ali OBE  
P Buckley  
J Mein

D O'Toole  
A Riggott  
M Tomlinson

**1. Apologies**

There were no apologies.

**2. Disclosure of Pecuniary and Non-Pecuniary Interests**

None.

**3. Minutes of the Meeting held on 28 July 2022**

It was noted that, under Item 7 on the minutes of the previous meeting, recommendation (v) should read "technical assessments be used during the recruitment process, the outcome of which will **inform** the shortlist for the role..." and not "...which will **determine** the shortlist for the role.."

**Resolved:** That, subject to the amendment above, the minutes of the meeting held on 28 July 2022 be confirmed as a correct record and signed by the Chair.

**4. Revised Disciplinary Policy and Procedure**

The Committee considered the revised Disciplinary Policy and Procedure. In considering the report, members noted that full consultation had taken place with the Trade Unions and no concerns raised. It was confirmed that the policy did not apply to the Chief Executive, Monitoring Officer or Section 151 Officer, as separate, statutory, processes applied in those cases.

**Resolved:** That the revised Disciplinary Policy and Procedure, as presented in the report, be approved

#### **5. Urgent Business**

There was no urgent business.

#### **6. Date of Next Meeting**

It was noted that the next meeting of the committee would be held on Tuesday 20 September at 1pm at County Hall, Preston.

#### **7. Exclusion of Press and Public**

**Resolved:** That the press and members of the public be excluded from the meeting during consideration of the following item of business on the grounds that there would be a likely disclosure of exempt information as defined in the appropriate paragraph of Part I of Schedule 12 A to the Local Government Act 1972. It was considered that in all the circumstances the public interest in maintaining the exemption outweighed the public interest in disclosing the information.

#### **8. Longlisting, Interview Questions and Presentation Topic for the Executive Director of Resources (s151) Role**

(Exempt information as defined in Paragraphs 1 and 3 of Part 1 of Schedule 12A to the Local Government Act, 1972. It was considered that in all the circumstances of the case the public interest in maintaining the exemption outweighed the public interests in disclosing the information).

The Committee considered the applications received for the position of Executive Director of Resources. In addition, the committee considered the proposed interview questions and presentation topics. The committee identified issues to be addressed in the technical assessments and proposed amendments to the questions and presentation topic.

**Resolved:** That

- i. Those candidates identified as "Recommended" in the report form the longlist, and that those candidates proceed to the technical assessment stage
- ii. The interview questions and presentation topic be agreed, subject to the comments and amendments made by the committee.

L Sales  
Director of Corporate Services

County Hall  
Preston

